



## PRIMARY SPONSOR

Mr. ☐

Ms. ☐

First Name

Full Middle Name

Last Name

Certificate Number

### BUSINESS ADDRESS:

Street Address (required)

Apartment Number

Post Office Box

City, State, Zip (for PO Box)

City, State, Zip

County

Business Telephone

## AFFIDAVIT

This is to certify that I, as a certified appraiser, have agreed to sponsor \_\_\_\_\_, as a trainee under my direct supervision. I understand that I must conduct an interior and exterior inspection of all properties until the trainee has obtained at least five hundred hours (500) hours of experience and I have determined that the trainee has obtained adequate education and experience necessary to achieve the competency to conduct proper inspections alone. However, the supervising appraiser shall accompany the registered trainee and personally inspect each subject property with the registered trainee on all assignments that are over fifty (50) miles from the supervising appraiser's office even after the registered trainee has accumulated over five hundred (500) hours of acceptable appraisal experience. I have read and reviewed the rule regarding a trainee and understand all my responsibilities as a sponsor. I take full responsibility for each appraisal performed by such a trainee under my supervision. If there is any change in my status as a sponsor of this trainee, I will notify the Commission within thirty (30) days of such change.

Printed Name of Sponsor

Date

Certificate Number

Signature of Sponsor \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

Notary Public \_\_\_\_\_ State of \_\_\_\_\_ County \_\_\_\_\_

My Commission Expires: \_\_\_\_\_

## EDUCATION HISTORY

☐ High School Diploma ☐ General Education Diploma (If neither fulfilled, may apply to have education reviewed)

Name and Location of Institution

Completion Date

College Graduate: Yes ☐

No ☐

If yes, indicate type of degree

☐ Associate's Degree

☐ Bachelor's Degree

☐ Master's Degree

Degree Title

Date Awarded

Name and address of College or University

# TRAINEE EDUCATION LOG

Qualifying education must fall within the categories listed below. Each course claimed must consist of a minimum of fifteen (15) classroom hours with a successfully completed examination.

Completion of an approved thirty (30)-hour course in Appraisal Principles, an approved thirty (30)-hour course in Practices and Procedures, and the fifteen (15)-hour National Uniform Standards of Professional Appraisal Practice Course are required. No correspondence or Internet courses may be used.

**Copies of certificates or other proof of successful completion must be submitted. Applicants who attended courses not pre-approved by the Commission should submit individual course approval (separate application).**

**An applicant shall obtain course credit within the five (5)-year period immediately preceding an applicant's submission of his or her application for registration as a registered trainee.**

Date	Course Title	Course Content	Provider	Location	Course Hours
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## BASIC REAL ESTATE APPRAISAL PRINCIPLES


## PRACTICES, PROCEDURES AND METHODOLOGY


## UNIFORM STANDARDS OF PROFESSIONAL APPRAISAL PRACTICE


**TOTAL EDUCATION HOURS CLAIMED \_\_\_\_\_**

# CHARACTER INFORMATION

**IF ANY OF THESE QUESTIONS ARE ANSWERED YES,  
PLEASE EXPLAIN ON A SEPARATE SHEET OF PAPER.**

Have you ever been denied an appraiser license or certificate or had an appraiser license or certificate or professional license of any type suspended or revoked in Tennessee or elsewhere? This would include the voluntary surrender of a license.

Yes ☐

No ☐

Are there currently charges pending against you in connection with any appraiser or other professional license that you hold?

Yes ☐

No ☐

Have you ever been convicted of, pled guilty, or pled no contest to any criminal offense, or is there any criminal charge now pending against you? **If yes, please attach court documents.**

Yes ☐

No ☐

Has any judgement or decree of court been entered against you in which you were charged in the petition, complaint, declaration, answer, counterclaim or other pleading with any fraudulent or dishonest dealing?

Yes ☐

No ☐

*PERSONS WHO ANSWER "YES" TO ANY OF THE QUESTIONS WILL NOT BE AUTOMATICALLY DISQUALIFIED FOR LICENSURE; HOWEVER, THE APPLICANT MAY BE REQUIRED TO APPEAR BEFORE THE COMMISSION TO EXPLAIN HIS/HER ANSWER TO THE QUESTION OR PROVIDE ADDITIONAL INFORMATION REGARDING THE SITUATION.*

*IF YOU ANSWERED "YES" TO QUESTION NO. 3, YOU WILL BE REQUIRED TO PROVIDE A CERTIFIED COPY OF THE COURT DOCUMENTS IN THAT PARTICULAR ACTION.*

## AFFIDAVIT

I have fully read and understand this application and the information given herein is true, correct and complete to the best of my knowledge. If so requested by the Tennessee Real Estate Appraiser Commission, I will furnish all additional information or documentation as may be deemed necessary for the verification of the information given here. I acknowledge that this application may be disapproved for cause and that any registration that I may obtain may be revoked for supplying false or misleading information to the Commission. I agree to comply with the standards set forth in T.C.A., Title 62, Chapter 39, and I understand that violations of that chapter and the rules of the Tennessee Real Estate Appraiser Commission shall be grounds for disciplinary proceedings against me. I fully understand that this registration does not entitle me to a license or certificate, and all reports must be reviewed and signed by my sponsor.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

State of \_\_\_\_\_

County of \_\_\_\_\_

Sworn to and subscribed before me this the \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

\_\_\_\_\_  
Date

My Commission Expires: \_\_\_\_\_

# SPONSOR AFFIDAVIT

☐

Change in Primary Sponsor

☐

Change in Secondary Sponsor

☐

Additional Secondary Sponsor

This is to certify that I, as certified appraiser, have agreed to sponsor \_\_\_\_\_, as a trainee under my direct supervision. I understand that I must conduct an interior and exterior inspection of all properties until the trainee has accumulated 500 hours of experience and when I have determined that the trainee has obtained adequate education and experience necessary to achieve the competency to conduct proper inspections alone. However, the supervising appraiser shall accompany the registered trainee and personally inspect each subject property with the registered trainee on all assignments that are over fifty (50) miles from the supervising appraiser's office even after the registered trainee has accumulated over five hundred (500) hours of acceptable appraisal experience.

I have read and reviewed the rules regarding a trainee and understand all my responsibilities as a sponsor. I take full responsibility for each appraisal performed by such trainee under my supervisory authority. If there is any change in my status as sponsor of this trainee, I will notify the Commission within thirty (30) days of such change.

PRIMARY SPONSOR Yes \_\_\_\_\_ No \_\_\_\_\_

As a sponsor, I will be responsible for the direct supervision of the trainee in his/her role as a trainee under my supervision.

Certificate Number \_\_\_\_\_

Signature of Sponsor \_\_\_\_\_

STATE OF \_\_\_\_\_ COUNTY OF \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, \_\_\_\_\_.

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

## SPONSOR INFORMATION (Please Type or Print in Ink)

Name

\_\_\_\_\_  
First Middle Last

Business Address

\_\_\_\_\_  
Street Address PO Box

\_\_\_\_\_  
City, State, Zip Code

\_\_\_\_\_  
Business Name Telephone

**STATE OF TENNESSEE**  
**DEPARTMENT OF COMMERCE AND INSURANCE**  
**REAL ESTATE APPRAISER COMMISSION**  
**500 JAMES ROBERTSON PARKWAY**  
**NASHVILLE, TENNESSEE 37243-1166**  
**615-741-1831**

**PROPERTY INSPECTION AFFIDAVIT**

**PRIMARY SPONSOR AFFIDAVIT FOR PROPERTY INSPECTIONS**

This is to certify that I, \_\_\_\_\_, am currently sponsoring \_\_\_\_\_, Trainee Number \_\_\_\_\_. I also certify that this trainee has accumulated 500 hours of experience and that I or another authorized sponsor has personally trained and accompanied them on each inspection to date. However, the supervising appraiser shall accompany the registered trainee and personally inspect each subject property with the registered trainee on all assignments that are over fifty (50) miles from the supervising appraiser's office even after the registered trainee has accumulated over five hundred (500) hours of acceptable appraisal experience.

\_\_\_\_\_  
Printed Name

Certificate # \_\_\_\_\_

\_\_\_\_\_  
Signature of Sponsor

Date \_\_\_\_\_

State of \_\_\_\_\_ County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_

**TRAINEE AFFIDAVIT FOR PROPERTY INSPECTIONS**

This is to certify that I, \_\_\_\_\_, Trainee Number \_\_\_\_\_, have conducted property inspections to equal 500 hours of experience. My authorized sponsor has appropriately trained and accompanied me on these inspections. My sponsor will continue to accompany me on all inspections over 50 miles from my supervising appraiser's office.

State of \_\_\_\_\_ County of \_\_\_\_\_

Sworn to and subscribed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_

\_\_\_\_\_  
Notary Public

My Commission Expires: \_\_\_\_\_